



Kansas Association of City/County Management

Draft Board of Directors Minutes

Public at Brickyard, Wichita, KS

January 31, 2018 6:30 pm

In Attendance: Don Cawby, Cherise Tieben, Kathy Sexton, Matthew Stiles, Nathan Law, Doug Bach, Jonathan Mitchell., Michael Schrage, Becky Berger, Jennifer Cunningham, Jason Hilgers, and Taggart Wall. Senior Advisor: Mac Manning. League Staff: Trey Cocking Absent: Penny Postoak Ferguson, Michael Webb, and Senior Advisor Dennis Kissinger.

1. **Call Meeting to Order.** President Cawby called the meeting to order at 6:46 p.m.
2. **Approval of Minutes.** Stiles moved and Schrage seconded, to approve the minutes as revised from November 15, 2017 board meeting. Motion was approved. Item 4 a(ii.) and 4 b were modified (See Revised Minutes)
3. **Treasurer's Report.** Stiles reviewed the financial statement and discussed the balances. President Cawby discussed the scholarship programs, and then talked about the establishment of a charitable fund and possible estate planning. Cocking agreed to find out if LKM has a mechanism for tax-deductible donations that KACM could use.
 - a. **Approve financial statement.** Law moved and Tieben seconded a motion to approve the financial statement. Motion was approved.
 - b. **Approve quarterly invoice.** Mitchell moved and Law seconded a motion to approve the quarterly invoice. Motion was approved.
4. **Committee Reports**
 - a. **Awards/Recognition.** Sexton discussed the Rising Star Scholarship and asked for ideas and thoughts. Schrage moved and Mitchell seconded to approve the draft as presented. Motion was approved.
 - b. **Conference Planning.** President Cawby went over the results of the 2017 Annual Conference Survey.
 - c. **Ethics.** Postoak Ferguson will serve as chair and Kissinger will assist with issues.
 - d. **Membership.**
 - i. Mitchell gave an update on membership.
 - ii. President Cawby discussed lifetime membership and getting updated information on possible members. Mitchell will follow up with Kissinger to get a list of life membership candidates for Board approval.
 - e. **Mentoring.** Susan Sherman was not present to give a report.
 - f. **ICMA**

